



OAK HILL ACADEMY

• SINCE 1981 •

APPLICATION PROCEDURE AND GENERAL INFORMATION FOR 2024-2025 SCHOOL YEAR

I. Open House and School Visits

- a. Oak Hill Academy holds regularly scheduled open houses throughout the school year. These provide a good opportunity for prospective parents to speak at length with teachers and students. The following are dates for open houses during 2023 and 2024:

Saturday, October 28, 2023	10:00 a.m. - 1:00 p.m.	Friday, February 23, 2024	9:00 a.m.
Friday, December 8, 2023	9:00 a.m.	Saturday, April 13, 2024	10:00 a.m. - 1:00 p.m.
Saturday, January 6, 2024	10:00 a.m. - 1:00 p.m.	Friday, May 3, 2024	9:00 a.m.

- b. Individual tours of the campus with the Director of Admissions are welcome and available by appointment. These tours can be scheduled by contacting the admissions office at admissions@oakhillacademy.com or (732) 530-1343 ext. 1.

II. Parents are asked to follow this procedure when making application to Oak Hill Academy:

- Visits to the school (personal tour, open house, virtual tour) are encouraged prior to application.
- Oak Hill Academy utilizes an online system for its admissions process. In order to complete an application, prospective families need to create an account through [OHA's Blackbaud Management System](#). Each application requires a one time non-refundable fee of \$80, payable through the portal.
- Through the online system, applicants can upload a copy of the student's most recent report card and most recent standardized test scores (if applicable).
- A teacher recommendation form can be sent directly from the admissions portal to one of your child's present teachers. We request this form be returned prior to the entrance test date.
- After Oak Hill Academy has received this information, we will confirm an entrance test date. A developmental readiness evaluation will be individually administered to students entering grades PK and K.
- Prospective students are asked to spend a day or part of a day (for grades PreK-1) in an Oak Hill classroom.
- After the entrance test has been reviewed and all materials have been received, families will be personally contacted in order to hold final discussions and go over test results.
- Finally, a decision will be made regarding acceptance, and enrollment materials will be sent electronically if applicable.

III. Policy

- Applications are considered based on date of application, with preference given to current Oak Hill families.
- Tuition Assistance is available to qualified applicants on a limited basis until current deadlines are passed and/or all budgeted funds have been allocated.
- Merit Scholarships are available on a limited basis for students entering grades 5-8. If applying, there is a separate process. All materials must be submitted at the same time as other admissions requirements.

IV. Transportation

State law in New Jersey requires school districts that transport public school students to also provide busing for private school students, within a 20-mile radius. Where it is not feasible for a local Board of Education to arrange for transportation, parents are given a reimbursement of approximately \$1000 by the Board. Your local Board of Education can tell you whether they provide busing to Oak Hill Academy and the times and route applicable for you.

OAK HILL ACADEMY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ETHNICITY, SEX, GENDER IDENTITY/EXPRESSION, SEXUAL ORIENTATION, DISABILITY, OR ANY OTHER CATEGORY PROTECTED BY LAW, IN THE ADMINISTRATION OF ITS EDUCATIONAL POLICIES, ADMISSIONS POLICIES, SCHOLARSHIP AND TUITION ASSISTANCE PROGRAMS, EMPLOYMENT, ATHLETIC PROGRAMS, AND OTHER SCHOOL-ADMINISTRATED PROGRAMS AND ACTIVITIES.